

# WELCOME TO YORK POSTGRADUATE RESEARCHER CHECKLIST



## THINGS TO DO FIRST

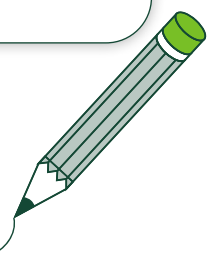
When your place is confirmed, we send joining instructions to your personal email account. This contains your University of York username and password.

- ☐ **1. Set up your University IT account**  
Set up your University IT account and security questions at [idm.york.ac.uk](https://idm.york.ac.uk).
- ☐ **2. Download the Duo Mobile App**  
You will need to use two-factor authentication (2FA) to log into many University systems. [york.ac.uk/it-services/services/duo](https://york.ac.uk/it-services/services/duo)
- ☐ **3. Set up two-factor authentication on your Google account**  
You have seven days to set up two-factor authentication on your University Google account after setting up your University IT Account. [york.ac.uk/it-services/google](https://york.ac.uk/it-services/google)
- ☐ **4. Complete your enrolment**  
Use your username and password to access your student record at [evision.york.ac.uk](https://evision.york.ac.uk) and complete the enrolment tasks:
  - Enrol
  - Upload your photo for your Uni card
  - Upload proof of eligibility to study in the UK (including UK students)
  - Set up direct debit payments for University accommodation and fees (if applicable)
- ☐ **5. Sort your accommodation**  
Apply for University accommodation, or accept your offer if you've pre-booked, and pay the £200 advance payment. Make sure you tell us if you have any additional requirements: [accommodation@york.ac.uk](mailto:accommodation@york.ac.uk)  
If you are not applying for University accommodation, get help finding somewhere to live: [york.ac.uk/study/accommodation/private-sector](https://york.ac.uk/study/accommodation/private-sector)
- ☐ **6. Sort your finances**  
If you're applying for a doctoral loan, check you have returned the signed declaration.

- ☐ **7. Let us know of any additional requirements**  
Let Disability Services or Open Door know of any requirements or adjustments we can make. This may include disability or mental health support. [york.ac.uk/disability](https://york.ac.uk/disability) [york.ac.uk/opendoor](https://york.ac.uk/opendoor)
- ☐ **8. Complete the online induction**  
Work through activities to complete your online induction and learn more about what studying at York will be like. [york.ac.uk/pg-induction](https://york.ac.uk/pg-induction)
- ☐ **9. Join the Facebook group - and beware imitations**  
Join the only official Facebook group for postgraduates starting their studies at York in autumn 2023. [facebook.com/groups/uoypostgrads23](https://facebook.com/groups/uoypostgrads23)

## THINGS TO DO TO PREPARE TO ARRIVE

- ☐ **1. Check your moving in date**  
Postgraduate arrival activities begin 11 September 2023 but your programme or accommodation start date may differ. Your accommodation won't be available before your start date.
- ☐ **2. Check what to bring**  
See our list of things you will need to bring – and what not to bring, too. [york.ac.uk/pg-what-to-bring](https://york.ac.uk/pg-what-to-bring)
- ☐ **3. Check how to get to York**  
We have information about how to get to York and what to do when you first arrive. [york.ac.uk/pg-arrivals](https://york.ac.uk/pg-arrivals)



## THINGS TO DO TO PREPARE FOR LIFE AT YORK



- ☐ **1. Check your University email regularly**  
You will receive all correspondence from the University through your York Gmail account. Log in using your email address and IT password.  
[york.ac.uk/it-services/services/email](http://york.ac.uk/it-services/services/email)
- ☐ **2. Download the MyUoY app**  
After you have completed enrolment, you will be able to log in to the MyUoY app - it helps with things like news updates, events and finding your way across campus.  
[york.ac.uk/students/computing/myuoy-app](http://york.ac.uk/students/computing/myuoy-app)
- ☐ **3. Check your department welcome information**  
Your department will be in touch with information about how you can prepare for your studies.  
[york.ac.uk/prepare-pg-study](http://york.ac.uk/prepare-pg-study)
- ☐ **4. Get connected before you arrive**  
You can set up your computer, phone or tablet to connect to the University's wireless network (eduroam) before you arrive.  
[york.ac.uk/it-services/services/wifi](http://york.ac.uk/it-services/services/wifi)
- ☐ **5. Get your vaccinations**  
We recommend that you are up to date with vaccines. Arrange these with your doctor.  
[nhs.uk/nhs-services/getting-medical-care-as-a-student](http://nhs.uk/nhs-services/getting-medical-care-as-a-student)
- ☐ **6. Prepare your finances**  
It's a good idea to plan in advance how you will make your money last. For budgeting tools and more, find out how you can sign up for Blackbullion for free with your uni email address.  
[york.ac.uk/students/finance/managing-your-money](http://york.ac.uk/students/finance/managing-your-money)
- ☐ **7. Look out for scams**  
Learn current scams we know of, plus how to recognise scams and protect yourself against them.  
[york.ac.uk/students/help/scams](http://york.ac.uk/students/help/scams)
- ☐ **8. Sign up for our PGR Buddy Scheme**  
Buddies offer a friendly welcome, helping you get started on your research journey and to get to know the University and the city of York. Sign up for a buddy:  
[york.ac.uk/pgr-buddy](http://york.ac.uk/pgr-buddy)

## THINGS TO DO IN YOUR FIRST WEEK

- ☐ **1. Make sure your contact details are up to date on your student record:**  
[evision.york.ac.uk](http://evision.york.ac.uk)
- ☐ **2. Know where you need to be by checking events and the campus map on the MyUoY app:**  
[york.ac.uk/students/computing/myuoy-app](http://york.ac.uk/students/computing/myuoy-app)
- ☐ **3. Collect your Uni Card:**  
[york.ac.uk/students/studying/unicard](http://york.ac.uk/students/studying/unicard)
- ☐ **4. Attend a student registration event with proof of your right to study in the UK:**  
[york.ac.uk/registration](http://york.ac.uk/registration)
- ☐ **5. Register with a doctor:**  
[nhs.uk/service-search/find-a-GP](http://nhs.uk/service-search/find-a-GP)
- ☐ **6. Find out bus routes:**  
[york.ac.uk/about/transport-maps-parking/bus-rail-taxi](http://york.ac.uk/about/transport-maps-parking/bus-rail-taxi)
- ☐ **7. Find out what to do if your doctoral loan hasn't arrived:**  
[york.ac.uk/students/finance/student-loans](http://york.ac.uk/students/finance/student-loans)
- ☐ **8. Check what you need to do in your first year:**  
[york.ac.uk/research/graduate-school/new](http://york.ac.uk/research/graduate-school/new)

